

Our Lady and St Joseph Safeguarding and School Security Procedures

Identified Risk	Access to School Grounds
Frequency	Security Fencing checked regularly
Location	Bordering school grounds

Persons at Risk	Pupils	Personnel	Parents	Visitors
	✓	✓	✓	✓

Procedures adopted	<ul style="list-style-type: none"> Security fencing in place and checked every week/every day by the caretaker/site manager Fencing maintained when the need arises but annually reviewed in the school health and safety audit Access to the school car park is restricted to school personnel, mini buses/taxis, contractors and deliveries All children enter the school grounds via the pedestrian school gates at the front and rear of the school During the school day the pedestrian gates remain open as both playgrounds are secure Parents are not allowed to drive their vehicles into the school car parks When collecting their children parents are asked to wait in the appropriate playgrounds to receive their children from the class teachers/LSAs If a stranger is seen on the school grounds then the protocol as outlined in the 'Dealing with Intruders' policy must be followed All school personnel are aware of security procedures
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Information to be provided to school personnel	<ul style="list-style-type: none"> Safeguarding & Child Protection policy School Security policy Health and Safety policy Health and Safety policies Safeguarding procedures Dealing with Intruders policy
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Assessment carried out by	Designation	Signed	Date
	Headteacher		